

## AGENDA

**Meeting:** TIDWORTH AREA BOARD  
**Place:** Collingbourne Ducis Village Hall, Chicks Lane, Collingbourne Ducis,  
SN8 3UH  
**Date:** Monday 20 May 2013  
**Time:** 7.00 pm

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Including the Parishes of Chute, Chute Forest, Collingbourne Ducis, Collingbourne Kingston, Enford, Everleigh, Fittleton, Ludgershall, Netheravon, Tidcombe and Fosbury, and Tidworth.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

or Mary Cullen (Tidworth Community Area Manager), 01722 434260 or email [mary.cullen@wiltshire.gov.uk](mailto:mary.cullen@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Councillors

Chris Williams  
Mark Connolly  
Charles Howard

Ludgershall and Perham Down  
Tidworth  
The Collingbournes and Netheravon

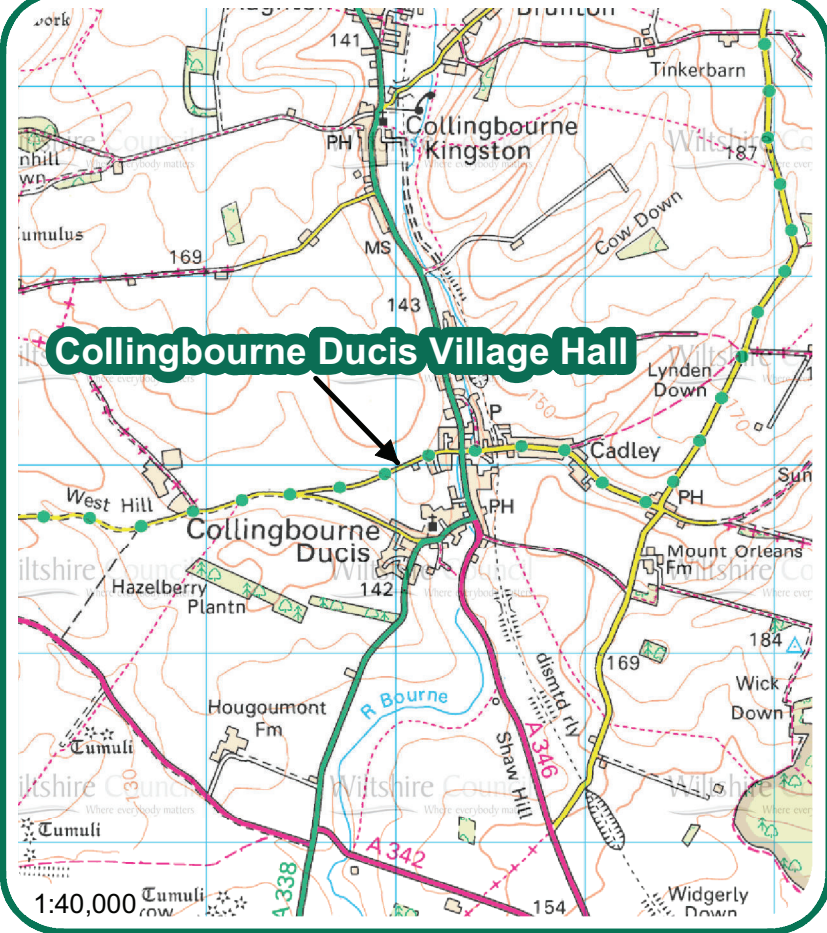
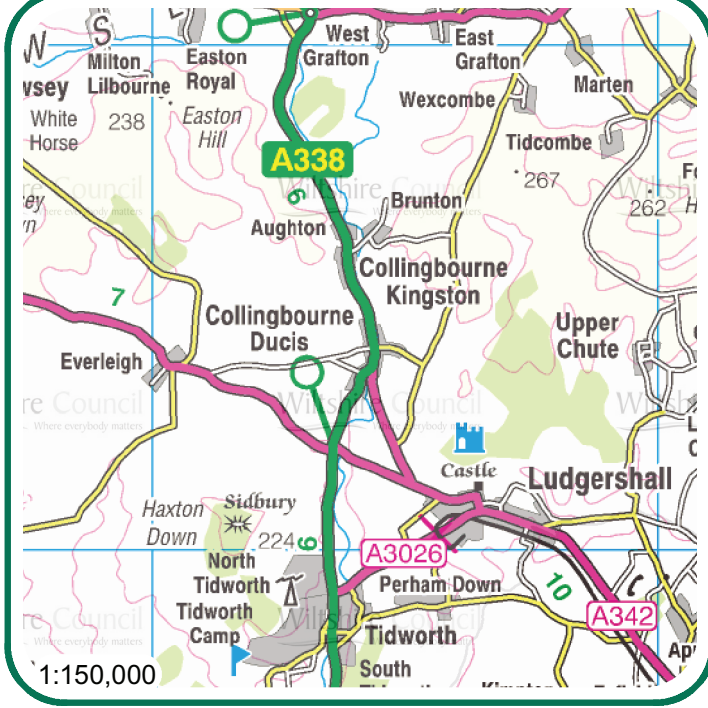


<b>Items to be considered</b>	<b>Time</b>
<p>1     <b>Appointments</b> (<i>Pages 3 - 18</i>)</p> <p>i.Election of the Chairman To elect a Chairman for the forthcoming year.</p> <p>ii.Election of the Vice Chairman To elect a Vice Chairman for the forthcoming year.</p> <p>iii.Appointments to Outside Bodies and Working Groups. To note that appointments to outside bodies which were made by the Board last year along with any changes as detailed in the attached document will continue for 2013/14.</p>	<b>20 mins</b>
<p>2     <b>Chairman's Welcome, Introductions and Announcements</b></p>	
<p>3     <b>Apologies for Absence</b></p>	
<p>4     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5     <b>Minutes</b> (<i>Pages 19 - 32</i>)</p> <p>To confirm the minutes of the meeting held on 18 March 2013.</p>	
<p>6     <b>Community Area Partnership Agreement</b></p>	<b>5 mins</b>
<p>7     <b>Tidworth Mums work and achievements over the last year</b></p> <p>To receive a presentation from the committee of Tidworth Mums.</p>	<b>20 mins</b>
<p>8     <b>Local Highways &amp; Street Scene Services</b></p> <p>To introduce Imogen Dallimore – Tidworth Community Co-ordinator, Highways &amp; Street Scene Services, Wiltshire Council.</p>	<b>20 mins</b>

9	<b>"Army 20/20" - the role of Wiltshire Council</b> Alistair Cunningham to update.	20 mins
10	<b>Shadow Campus Operations Board (SCOB) - update</b> Cllr Charles Howard to present.	5 mins
11	<b>Community Area Transport Group - update</b> Cllr Mark Connolly to present.	5 mins
12	<b>Update on Issues Raised</b> An update from the Community Area Manager regarding issues raised.	5 mins
13	<b>Updates from Town and Parish Councils, the Police, the Army, NHS, TCAP and other Partners (Pages 33 - 38)</b> To receive any updates.	20 mins
14	<b>Community Area Grants</b> i.To determine any applications for Community Area Grants.  Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at:  <a href="http://www.wiltshire.gov.uk/communityandliving/areaboards/areaboardscommunitygrantscheme.htm">http://www.wiltshire.gov.uk/communityandliving/areaboards/areaboardscommunitygrantscheme.htm</a> .  ii.Area Board Grant Funding - 2013/14	5 mins
15	<b>Date of Next Meeting, Forward Plan, Evaluation and Close</b> The next meeting of the Tidworth Area Board will be on Monday 15 July 2013 at Enford Village Hall.	

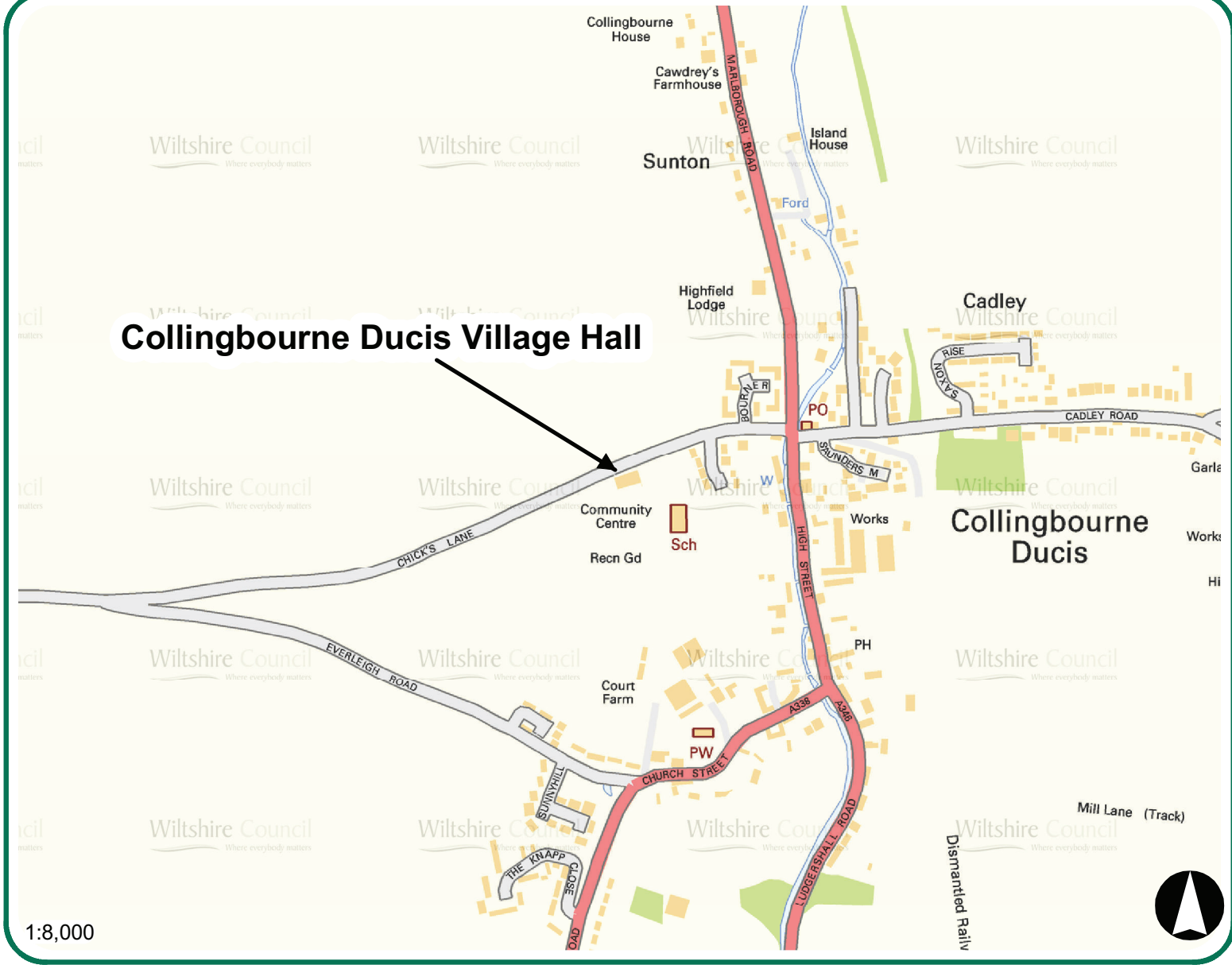






**Collingbourne Ducis Village Hall**  
 Chicks Lane  
 Collingbourne Ducis  
 SN8 3UH

**Wiltshire Council**  
 Where everybody matters







Tidworth Area Board  
20 May 2013

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**Appointments to Outside Bodies, and Constitution of and Appointments to Working Groups 2013/14**

**1. Purpose of the Report**

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2013/14.

**2. Background**

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at Appendix A. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. Similarly, the Area Board is invited to reconstitute the Working Groups set out at Appendix B, with the Terms of Reference set out at Appendix C, and to make appointments to these groups. These appointments are for 2013/14.

**3. Main Considerations**

- 3.1. In 2010, all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of reference are set out at Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget to Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. Some Area Boards also established Shadow Community Operations Boards to discuss and facilitate the development of Campus proposals. Similarly, these Groups were established as part of the Council's corporate programme for Campuses, and so the Terms of Reference cannot be amended.
- 3.3. Some Area Boards have established other Working Groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

**4. Financial and Resource Implications**

- 4.1. None.

## **5. Legal Implications**

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required.
- 5.2. [Protocol 3](#) in the Council's [Constitution](#) sets out Guidance to Members on Outside Bodies.

## **6. Environmental Impact of the Proposals**

- 6.1. None.

## **7. Equality and Diversity Implications**

- 7.1. None.

## **8. Delegation**

- 8.1. Under Wiltshire Council's constitution (Part 4, paragraph 5), appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 8.2. The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

## **9. Recommendation**

- 9.1. The Area Board is requested to:
  - a. appoint Councillor representatives to Outside Bodies as set out at Appendix A.
  - b. agree to reconstitute and appoint to the Working Group(s) as set out at appendix B.
  - c. note the Terms of Reference for the Working Group(s), as set out at Appendix C.

### Report Author:

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Kevin.fielding@wiltshire.gov.uk

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Appendices:

Appendix A – list of appointments to Outside Bodies

Appendix B – list of appointments to Working Group(s)

Appendix C – Terms of Reference for Working Group(s)

Unpublished background documents relied upon in the preparation of this report

None.



**WILTSHIRE COUNCIL OUTSIDE BODIES**

Outside Body Title ( A to Z )	Appointed By	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed	Rep for 2013/14
Community Area Transport Group (CATG)	Area Board - Tidworth	The CATG needs to obtain the views of local councillors on highways priorities within their area.	To consider priorities for highways projects in the community area and to make recommendations to the Area Board.	Every 8 weeks in the community area	Yes but the group is only able to make recommendations to the Area Board.	At least one member of the Area Board and consisting of up to 10 people from the Town and Parish Council and Community representatives	Mark Connolly
Shadow Community Operations Board	Area Board - Tidworth	To oversee the community campus project and make recommendations to the relevant Area Board.	To maintain an overview of the community campus project including design of the building and discussing which services should be located within the building.	Monthly meetings in the locality	Yes	1	<ul style="list-style-type: none"> <li>• Wiltshire Council Officer x1 - Transformation Team Officer Rachel Goff, agreed deputy - Transformation Team Officer.</li> <li>• Area Board Representative x1 - Cllr Mark Connolly</li> <li>• Town/Parish Council x1 - Cllr Barry Crane.</li> <li>• Education and Young People x1 - Julie Tremlin.</li> <li>• Wider Community x1 - Sgt Mark Freeman, agreed deputy - David Wildman.</li> <li>• User and Community Groups x3 – Andrew Connolly, Tony Pickernell &amp; Col Paddy Tabor.</li> </ul>
Tidworth Community Area Partnership	Area Board - Tidworth	To inform on the development of the Community Area Plan	Development of the Community area Plan	Normally every 6-8 weeks	No	1	Cllr Chris Williams
Tidworth Leisure Centre Executive Committee	Area Board - Tidworth	KDC - Beard + Deputy (Howard)	Issues relating to sporting facilities in Tidworth	Quarterly	-	1	Cllr Charles Howard
Tidworth Youth Advisory Group (YAG)	Area Board - Tidworth	So young people can present ideas to councillors and council	Youth issues and democracy	4 meetings per year	Yes	Up to 2	Cllr Chris Williams
Wellington Academy Governing Body	Area Board - Tidworth	To welcome the growing involvement of the local community within the school	Oversee overall strategy for the Academy's development, including finance - and support the Principal in delivering the vision for the school	Full Governors meeting x 3 per year, Children Family & Community Committee x 3 per year. All meetings at the Wellington Academy	Yes	1	Cllr Charles Howard



**Appointments to Working Groups**  
**Tidworth Area Board**

Community Area Transport Group:

- Cllr Mark Connolly

Shadow Community Operations Board (COB):

- Cllr Mark Connolly





## **COMMUNITY AREA TRANSPORT GROUP (CATG)**

### **TERMS OF REFERENCE**

#### **Membership of the CATG**

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

#### **Appointment of CATG Members**

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

#### **Media Relations**

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

### **Meetings**

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes to do so. It should be noted that CATG is not a constitutional or decision making body and hence proceedings will not be minuted by Democratic Services.

### **Officer Support**

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary.

### **Terms of Reference**

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

**Terms of Reference**

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

*(Cabinet Member Decision HT-021-10)*

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

*(Cabinet Member Decision HT-026-11)*

3. Speed Indication Devices

To make recommendations to the Area Board as to the locations for speed indicator devices (SIDs) in line with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HT-023-11)*

4. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HT-027-11)*

5. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

*(Cabinet Member Decision HT-031-11)*

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

# CAMPUS AND OPERATIONAL DELIVERY PROGRAMME

## Campus & Operational Estate Management Workstream

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### Draft Terms of Reference for Shadow Community Operations Board

#### 1 Background

On 15 February 2011 Wiltshire Council's Cabinet approved the implementation of the Campus and Operational Delivery Programme. The Programme will:

- Work with local communities to develop, facilitate and deliver community campus buildings across Wiltshire which seek to co-locate existing Council and partners services in one accessible location (or possibly more if appropriate) in a community area.
- Carry out the development of campus facilities in line with the Campus and Operational Management workstream principles (noted in section 2 of this document).
- Implement the Preliminary Management Project which will test the potential to develop some form of community driven strategic non -profit distributing organisation to deliver and support public services across Wiltshire.

Some of the benefits that the Council is seeking to achieve from a campus are:

- Accessible facilities that accurately reflect the specific needs of the local area being served.
- Reducing the Council's estate producing an estimated 40% reduction in operational costs across all estate (this is an estimation based upon an initial assessment of the impact of the Workplace Transformation Programme which preceded the Campus and Operational Delivery Programme).
- Combining point of contact arrangements and improving accessibility to services.
- Developing and providing sustainable and energy efficient buildings.
- Ensuring long term flexibility in terms of the use of space is fundamental to the design.
- Developing the synergies between the management of individual services at a community level.
- Working with communities to develop a coherent and effective volunteering policy relevant to the local campus.
- Reducing the current overall risk to the Council from aging, disparate and inefficient buildings.
- Increased, beneficial and sustainable partnership working.

Fundamental to the successful implementation of the programme is the commitment to empower local people to have a direct influence on the delivery of public services in their area. This supports the concepts of Localism and the decentralisation of decision making to local communities.

The Preliminary Management Project will initially be focused on Corsham, Melksham, Pewsey, Tisbury and Wootton Bassett. This will encompass the creation of Shadow Community Operations Boards, reporting into the Area Board who will make final recommendations to Cabinet for their consideration. The Shadow Community Operations Boards, will, subject to the agreement of the Area Board, take on a key role in coordinating and leading communications, influencing, and local engagement. This will cover areas such as the consultation processes, commenting on facility design and development and the ongoing indirect management and strategic planning of the resulting campus facility.

The preliminary management project will be in place from April 2011 through to April 2013 unless the Council determines otherwise.

#### 2 Campus Management Principles

The Shadow Community Operations Board will need to work with the Council and its partners to ensure that the following approved principles are delivered:

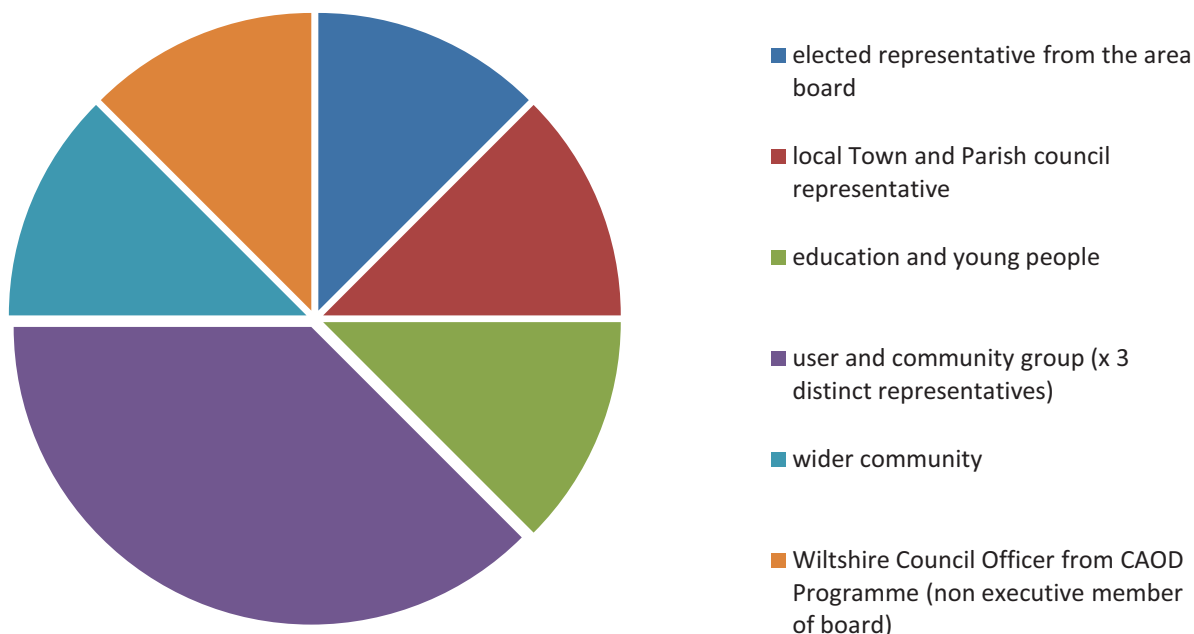
- (i) Create an environment which empowers local people to directly influence the delivery and improvement of unique needs based services in their community.
- (ii) Ensure a singularity of vision to enable local needs to be foremost in strategic planning and operational service delivery.
- (iii) Be proactive in meeting economic challenges and widen the scope for investment in services and assets.
- (iv) Share the accountability for service delivery with the community and partners.

Version3 – 5/4/11

- (v) Secure a sustainable and innovative form of management that complements the evolving national context of the localisation of service delivery.
- (vi) Promote social inclusion and resilience by increasing accessible opportunities for volunteering and community involvement
- (vii) Make specific provision for accessible opportunities for partnership working.
- (viii) Provide accessible local decision making processes and governance structures.
- (ix) Provide opportunities for a consistent and sustainable support network for the voluntary and community sector in Wiltshire.
- (x) Provide a consistent strategic vehicle for all services in a locality that is financially robust and able to respond to the changing face of the public and community service delivery rather than a range of competing initiatives based on existing service models.

### 3 Membership

The shadow community operations board membership will be determined by the Area Board and should consist of an appropriate, mutually agreeable representative from the following broad sectors of the local community area:



- (i) There will be one representative for each party identified.
- (ii) The board will need to nominate a chairperson at its inaugural meeting.
- (iii) The board will need to determine if the suggested representation appropriately reflects the description of the party.
- (iv) There will be up to three representatives identified by the user and community group sector and approved by the Area Board. Such representatives should be selected so as to ensure proper representation from distinct interest groups within that sector.
- (v) The Wiltshire Council liaison representative will be an officer from the Campus and Operational Delivery Programme team and will be invited to sit on the board as a non-executive party.
- (vi) Each party should endeavour to be represented at each formal meeting.
- (vii) Each executive party will have equal rights.

### 4 Roles and responsibility

#### 4.1 Community leadership & engagement

- (i) On behalf of the Area Board, provide effective community leadership and accountability for the preliminary management project and ensure the workstream principles are met.
- (ii) As required by the Area Board, to effectively manage the communications of the project within the community area and to liaise with the officer working group to ensure any locally focused communications plan complements the wider strategic communications plan.

- (iii) To make representation to the Area Board based on ongoing community engagement and consultation to determine or recommend levels of services provided within each phase of the project.
- (iv) To work with the Area Board to identify local partners and facilitation and support of sustainable partnership working.

#### **4.2 Responsibility for outcomes**

- (i) To define community need and make recommendations to the Area Board over facility specification and operations.
- (ii) Support the Area Board in the delivery of the campus building.
- (iii) On behalf of the Area Board develop, and subject to future cabinet approval, implement a local volunteering strategy (specific framework for the engagement and management of volunteers) to support the campus.
- (iv) Influence the campus design and specification where appropriate by recommendation to the Area Board
- (v) Positive engagement in the ongoing strategic planning, programming and operation of the campus

#### **4.3 Project coordination and reporting**

- (i) To develop a community led action plan that clearly sets out the approach the shadow board will take and seek Area Board approval for this
- (ii) To assist the Campus and Operational Delivery Team in developing, managing and monitoring the progress and delivery of an action plan
- (iii) To assess any potential risks and advise the Campus Management Working Group and Area Board accordingly.
- (iv) To develop a marketing plan and strategy, to be supported by the Council, that sets out the proposed approach to maximising sustainable community use of the campus facility, subject to approval by the Area Board and Wiltshire Council Cabinet
- (v) To ensure a co-ordinated community approach to the engagement, development and operation of a campus facility.
- (vi) To report progress and make recommendations to the Area Board and officer working group for improved services, community orientated services based upon need, facility development and local opinion
- (vii) Partner role in the wider not for profit distributing management options and governance appraisal

#### **4.4 The role of Wiltshire Council**

- (i) The ultimate responsibility for all service delivery and responsibility for the delivery of the Campus will remain with the Council for the duration of the preliminary management project.
- (ii) There may be elements or decisions required within the preliminary management project that will need to be determined by elected members of the Area Board or Cabinet following recommendation to them by the Area Board
- (iii) The Council will endeavour to support the approach the Shadow Community Operations Board takes where that approach supports the principles set out in section two of this document and has been supported by the Area Board

### **5 Outcomes**

- (i) The local community and partners in the widest sense are informed and proactively engaged with the process of delivering and the future operation of a community campus.
- (ii) The community campus is delivered within the timescales set, with full proactive engagement from the local community and the service delivery meets local needs.
- (iii) The community-led aspect of campus delivery is clearly defined, managed and continually assessed to ensure maximum use of the facility by the local community and continued engagement in concept of local people directly influencing the delivery of local services.

### **6 Confidentiality**

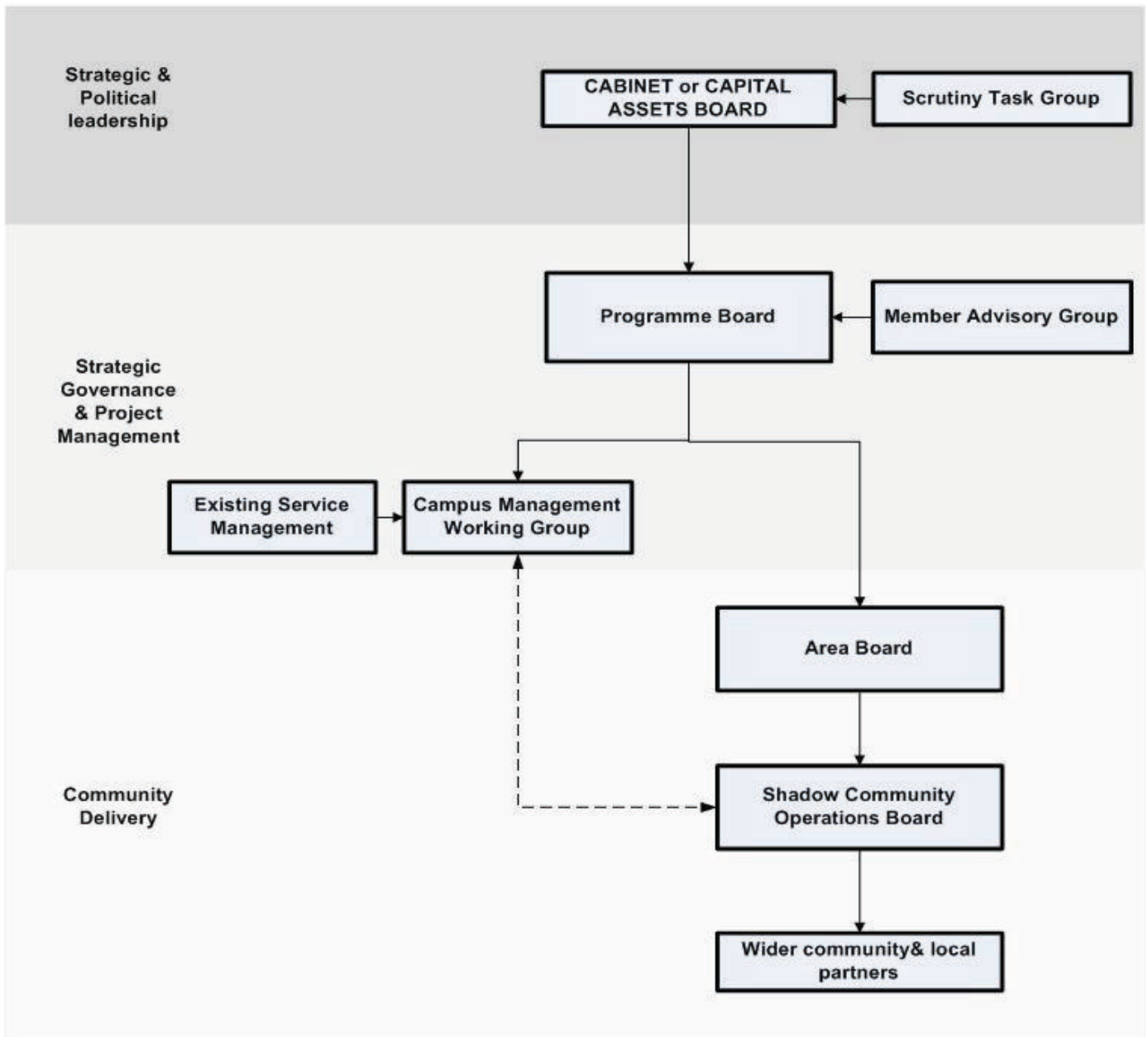
Whilst most information provided by the council or other participants or partners will be non-confidential in nature there may be occasions when due to the commercial nature of discussions or where matters are relevant to policy development by the council, it may request that individual information or items are confidential. Should any participant be unable to respect this request they must absent themselves from the meeting prior to discussion and consideration of the relevant item.

**7 Governance Arrangements**

The project remit currently extends up to April 2013. Prior to this there is a need to implement an interim governance structure that provides an appropriate framework to operate. It should be noted that managerial responsibility for operations, health and safety, staff etc remains with the Council for the duration of the project however there is scope for the Shadow Community Operations Board to influence, plan and programme services, subject to Cabinet approval following a recommendation from the Area Board. A chart showing the relationships between the various parties is noted below.

- (i) The Shadow Community Operations Board will meet as necessary and as determined by the Board.
- (ii) The Shadow Community Operations Board will be chaired by a representative elected by the Board.
- (iii) The Shadow Community Operations Board will report to the Area Board, but where request to do so by the Area Board, may provide advice directly to the Campus Management Working group, which is a cross departmental officer team coordinated by the Campus and Operational Delivery Programme.
- (iv) The administration of the Shadow Community operations Board will be the responsibility of the Board itself.
- (v) There may be occasions whereby sub-groups of the Shadow Community Operations Board will be necessary. In this instance any sub-group will report directly to the Shadow Community Operations Board in governance terms.

**Preliminary Management Project Governance Arrangements**





# MINUTES

**Meeting:** TIDWORTH AREA BOARD  
**Place:** Castle Primary School, Short Street, Ludgershall, SP11 9RB  
**Date:** 18 March 2013  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Christopher Williams (Chairman), Cllr Mark Connolly (Vice Chairman) and Cllr Charles Howard

### **Wiltshire Council Officers**

Mary Cullen, Community Area Manager (CAM)  
Alistair Cunningham, Service Director for Economy and Enterprise  
Kevin Fielding – Democratic Services Officer

### **Town and Parish Councillors**

Tidworth Town Council – Ann Burch  
Ludgershall Town Council – Owen & Janet White  
Everleigh Parish Council – Denis Bottomley  
Netheravon Parish Council – Ian Blair-Pilling

### **Partners**

Wiltshire Police – Insp Christian Lange  
Tidworth Garrison – Col Paddy Tabor  
Community Area Partnership – Tony Pickernell  
Youth Service – Wendy Higginson  
Extended Services – Julie Tremlin

**Total in attendance: 34**



<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome, Introductions and Announcements</u></p> <p>The Chairman welcomed everyone to the Castle Primary School for the meeting of the Tidworth Area Board and gave everybody in attendance the opportunity to introduce themselves.</p> <p>The Chairman highlighted the retirement of Ken Beard MBE, and the work that he had carried out as a Councillor over the years throughout the local area.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Mike Franklin – Wiltshire Fire &amp; Rescue Service. Humph &amp; Reia Jones – Tidworth Town Council and David Wildman – Tidworth Community Area Partnership.</p>
3	<p><u>Declarations of Interest</u></p> <p>Agenda Item No.11i - Castledown Bowls Club, community area grant – Cllr Mark Connolly, who is a governor at the Wellington Academy.</p> <p>Agenda Item No.11ii - Community Exhibition Boards, Member project – Cllr Mark Connolly, who is a governor at the Wellington Academy.</p>
4	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> <li>• The minutes of the 21 January 2013 meeting were agreed as a correct record and signed by the Chairman.</li> <li>• Matters Arising. There were no matters arising.</li> </ul>
5	<p><u>Welfare Reform in Wiltshire</u></p> <p>A short film was shown which highlighted changes to welfare, which was designed to simplify the benefit system and encourage people to work.</p> <p>Questions raised included:</p> <ul style="list-style-type: none"> <li>• Will tenants be given the opportunity to “down size” to a smaller property? <i>a. Tenants will be able to apply to move to a smaller property, if suitable</i></li> </ul>

	<p><i>properties are available. Tenants would be penalised under the new scheme if they couldn't move and had vacant bedrooms in their present properties.</i></p> <p><i>Aster Communities would encourage its tenants to think about property swaps with other Aster tenants, Aster Communities would be holding roadshow type events around the area to highlight the change in the benefit system and how it may impact on its tenants.</i></p> <p><i>Aster Communities were working with the local authorities to build the type and size of properties that would be required in the future.</i></p> <ul style="list-style-type: none"> <li>• Are there concerns that that some tenants may not be able budget accordingly if they are in receipt of their rent, rather than it going to their landlord? <ul style="list-style-type: none"> <li>a. <i>Yes, there are concerns that tenants in rent arrears will grow because of the new changes to the benefits system.</i></li> </ul> </li> </ul> <p>The Chairman thanked Dave Ball - Head of Housing for Wiltshire, Aster Communities for stepping in and answering the questions raised.</p>
6	<p><u>Aster Communities - Neighbourhood Panels and Community Grants.</u></p> <p>Dave Ball - Head of Housing for Wiltshire, Aster Communities gave a presentation that outlined Aster Communities Neighbourhood Panels and Community Grants.</p> <p>Neighbourhood Communities</p> <p>The Neighbourhood Approach:</p> <ul style="list-style-type: none"> <li>• A new way of empowering tenants, customers and other local people to help lead decisions about where funds should be targeted.</li> <li>• Is up and running in Dorset and is now being rolled out in Wiltshire, Hampshire, Somerset and Devon and Cornwall.</li> </ul> <p>Is made up of three parts:</p> <ul style="list-style-type: none"> <li>• The Neighbourhood Zone, which are geographical areas covered by a Neighbourhood Officer. Typically, each Neighbourhood Zone would include 800 – 900 of Aster Communities' and Synergy's properties.</li> <li>• The Dashboard, which shows key data for each zone and will be used to ensure Aster Communities and Synergy invest resources where they are most needed – and on projects which make a real different to the local areas.</li> </ul>

	<ul style="list-style-type: none"> <li>• The Neighbourhood Panel, these panels would work with Aster Communities and Synergy to improve the lives of local people.</li> </ul> <p>There would be a Neighbourhood panel for each zone.</p> <p>Neighbourhood panels would be made up of customers and other people living and working in the area.</p> <p>Each panel would have a voting committee of 10 although Aster hope many more people would be involved. There would be a chair, secretary and treasurer elected at an AGM.</p> <p>Neighbourhood panels would have their own budgets and would undertake consultation to agree 'local offers' – local priorities which would guide how the panel uses the money.</p> <p>Neighbourhood panels would work closely with their Neighbourhood Officer and in partnership with other groups and agencies.</p> <p>It was agreed that it would be beneficial for the Area Board to become involved with the local Neighbourhood Panel and for Aster Communities to become an Area Board partner and give regular updates.</p> <p>The Chairman thanked Dave Ball for his presentation.</p>
7	<p><u>Tidworth Area Board Achievements</u></p> <p>Cllr Chris Williams to highlight some of the achievements of the Tidworth Area Board over the past four years.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• <b>£200,000</b> allocated for local community projects</li> <li>• <b>Over 70</b> local projects supported</li> <li>• <b>£613,726</b> Value of projects supported</li> <li>• <b>£47,000</b> Invested in children and young people</li> <li>• <b>£233,425</b> Invested in local highways projects</li> <li>• <b>3</b> Speedwatch schemes supported</li> <li>• <b>75</b> Issues referred to the Area Board</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>64</b> local issues resolved by the Board</li> <li>• Over <b>450</b> Tidworth Mums signed up on Facebook</li> <li>• <b>1500</b> People attending meetings to have a say</li> <li>• <b>450</b> People signed up to the local network</li> </ul> <p>CLlr Williams paid tribute to the Wiltshire Council officers who had supported the Area Board over the past four years:</p> <ul style="list-style-type: none"> <li>• Mary Cullen – Community Area Manager</li> <li>• Alistair Cunningham – Service Director</li> <li>• Kevin Fielding – Democratic Services Officer</li> </ul>
8	<p><u>Update on Issues Raised</u></p> <p>Castledown Business Park – Solar energy panels</p> <p>Alistair Cunningham – Service Director for Economy &amp; Enterprise advised that:</p> <ul style="list-style-type: none"> <li>• Some solar panels embedded into the curved frame of the building had started to crack.</li> <li>• The company that had designed the panels were no longer in business, with both the architects and builder of the building both refusing to take ownership of the issue.</li> <li>• Wiltshire Council had now appointed an engineer to investigate the defective panels, which would be removed. It was then hoped that this would reveal as to whether the panels had a design fault or were poorly installed.</li> <li>• Wiltshire Council would then look at taking legal action for compensation against the party(ies) involved in the installation/design of the solar panels.</li> </ul> <p>The point was made that this issue should not detract from the success and good partnership working of the Castledown Business Park project.</p> <p>It was agreed that Alistair Cunningham would update on this issue at future Area Board meetings.</p>

	<p>Ludgershall road surface issues</p> <p>Mary Cullen advised that Wiltshire Council engineers would be assessing these issues.</p>
9	<p><u>Community Area Transport (CAT-G) - Update</u></p> <p>Cllr Connolly advised that there was nothing to update as the Community Area Transport Group had not met since the last Area Board meeting.</p>
10	<p><u>Updates from Town and Parish Councils, the Police, the Army, NHS, TCAP and other Partners</u></p> <p>Wiltshire Police – Insp Christian Lange</p> <p>The written update distributed with the agenda was noted with the following points:</p> <ul style="list-style-type: none"> <li>• That Wiltshire would be losing its MOD Police presence throughout the area. Concerns were raised that Salisbury Plain could become like the “wild west”, with hare coursing and other illegal activities increasing because of the lack of policing that the MOD Police presence had previously given the area.</li> </ul> <p>These concerns were being relayed to the Chief Constable of Wiltshire, who was in discussions with his counterpart in the MOD Police.</p> <p>Wiltshire Fire &amp; Rescue Service</p> <p>The written report was noted.</p> <p>NHS Wiltshire</p> <p>The written report was noted.</p> <p>Tidworth Garrison - Col Paddy Tabor &amp; Denis Bottomley</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Almost all the news from the Garrison for this Area Board Meeting has to concern the Secretary of State’s recent announcement about Army 2020. On 5<sup>th</sup> March, the long awaited statement on which regiments were to go where was made in the House of Commons. As you will all know, in terms of the South West, most of the news involved Larkhill and Tidworth,</li> </ul>

Netheravon and Bulford Garrisons.

The plan will evolve over the next 7 years and at its heart is the requirement to move all remaining elements of all 3 Services out of Germany by 2020. This will mean in general terms another 4000+ soldiers being posted to the South East corner of Salisbury Plain bringing the overall total here to about 15,000.

To put it into context: the plan hinges around what can be done in Larkhill, which is the spiritual home of the Royal Artillery. Currently, Larkhill houses 2 regiments, shortly to rise to 3 with the move from Thorney Island of 47 Regiment. Thereafter, the 2 RA regiments in Tidworth, 1 RHA and 19 Regt RA) will relocate to Larkhill, eventually to be joined by another from Germany not before 2017. To achieve this extensive barrack building and provision of married quarters needs to be undertaken.

In Bulford, there are currently 2 light role infantry battalions and a signals regiment. The future will see 3 WARRIOR equipped infantry battalions and a signals regiment plus the existing HQ 2 (UK) Division and 2 armoured infantry Brigade Headquarters. Bulford will therefore be the home of half of the armoured infantry on the Plain.

Tidworth will receive another CHALLENGER equipped tank regiment and a Royal Electrical and Mechanical Engineer battalion while Perham Down will get a third Engineer regiment.

All of this means a significant increase in soldiers locally, which means up to 1600 families between Larkhill and Perham Down. It is not clear yet where these houses will be built. This will require more Primary and Secondary school places and will demand more NHS health and dental support. All of this, of course, against the background of 700 new houses on the NE Quadrant and Zouch Farm estates.

There has been considerable discussion about whether the MOD will seek to lease houses in these two developments or indeed elsewhere like Archer's Gate in Amesbury. Jane Scott, Leader of Wiltshire Council, made it clear at the joint 43 Brigade and Wiltshire Council press conference on 5<sup>th</sup> March that the Council would not support this but would wholly support the MOD building the houses it needs on its own land.

The Area Board should be aware that the Area 19 housing project has now seen a project officer appointed and indicative plans for up to 322 houses produced. There is currently no funding for this.

Beyond what I have told you, much discussion is going on between DIO and the Council as to the implications of introducing so many new Servicemen and women and their families into the local communities. But most of these changes are not due until after 2017 so there is time to put



plans in place.

1<sup>st</sup> Mechanized Brigade deploys at the end of this month to Afghanistan. They will be returning in October/November time. For most of the summer therefore large swathes of the Garrison will be away, but with the withdrawal of all combat units from Afghanistan by the end of next year, it is expected this will be the last major deployment from the Garrison for a while.

Corunna Barracks in Ludgershall will continue in operation until at least March 2014 due to larger numbers of soldiers because of the mergers of 2<sup>nd</sup> Battalion Royal Welsh and having to house TA soldiers deploying to and recovering from Afghanistan this summer.

15<sup>th</sup> June sees the joint Tidworth/Garrison Community Day in Tedworth Park. The next planning meeting takes place tomorrow afternoon. Plans are well advanced and we are clearly keen that as many people as possible come to the Park on that Saturday for an enjoyable Community day out.

The Tidworth Auditorium is coming on very well. It is on track to open in September. A time capsule will be buried there on 12<sup>th</sup> April. After due consideration, and not without opposition, it has been decided to name the building "Tidworth Garrison Theatre", to mark a continuum from its illustrious predecessor. It is hoped it will play a major part in Community life.

**It was noted that both Cllr Connolly and Tidworth Town Council disagreed with the word "Garrison" in the new Tidworth Garrison Theatre.**

Tidworth Community Area Partnership – Tony Pickernell.

Points made included:

- That nominations could still be made for the Area Awards.
- TCAP were looking to hold a "Youth get together" with invitations to Parish Council Chairmen & Clerks to discuss Summer youth activities in the local area.
- TCAP thematic groups would be looking at the impact of some three thousand houses which are to be built in the local area over the next 7/8 years.

Youth Service – Wendy Higginson

Points made included:

- Currently recruiting assistant youth workers.
- The Youth Advisory Group was now up and running, with the next meeting on the 11 April.
- Currently working on this year's Summer youth programme, which will cover Tidworth, Ludgershall and all the villages.

Tidworth Town Council

- Tidworth had just held a Photography competition, the results were available on the Tidworth Town Council web site.

Ludgershall Town Council – Owen White

Points made included:

- July/August – Ludgershall in Bloom competition.
- September/October – Mr & Mrs competition.

Netheravon Parish Council – Ian Blair-Pilling

Points made included:

- Another pedal car race was planned for Saturday 25 May 2013, entrance open to all villages with the pedal cars provided.
- Concerns over the withdraw of the MOD Police.

Extended Services – Julie Tremlin.

- Looking to put together a project to commemorate the centenary of World War I.

The Chairman thanked everybody for their updates.

11

Community Area Grants

The Councillors were asked to consider three applications seeking 2012/13 Community Area Grant funding, four member projects and one Youth Initiatives Funding application:

**Decision**

**Castledown Bowls Club - refurbishment of ditches, awarded - £1,000.**

**Reason**

***The application demonstrates a link to the Tidworth Community Area Plan, to provide for a range of sports and leisure opportunities across the community area.***

**Decision**

**Tidworth Cubs - replacement tents, awarded - £772.**

**Reason**

***The application demonstrates a link to the Tidworth Community Area Plan, to promote and encourage the development of new community groups and organisations, to support the work and continuation of youth organisations, to improve participation by young people in community life and decision making and to encourage community involvement and volunteering.***

**Decision**

**Netheravon BMX track health and safety works, awarded - £739.**

**Reason**

***The application demonstrates a link to the Tidworth Community Area Plan to improve participation by young people in community life and decision making processes and to provide for a range of sports and leisure opportunities for all ages.***

**Member projects**

**Decision**

**Summer activities programme, awarded - £1675.**

**Reason**

***The application demonstrates a link to the Tidworth Community Area Plan to provide activities, facilities and services for young people, to improve participation by young people in community life and to encourage community involvement and volunteering.***

**Decision**

**Community Exhibition Boards, awarded - £1500.**

**Reason**

	<p><i>The application demonstrates a link to the Tidworth Community Area Plan to promote arts and culture, to secure good quality arts and leisure activities and to celebrating the achievements of local people.</i></p> <p><b>Decision</b> Jubilee legacy community event, awarded - £2500.</p> <p><b>Reason</b> <i>The application demonstrates a link to the Tidworth Community Area Plan to provide opportunities to bring the community together, to support military/civilian integration and to celebrate the history, culture and achievements of the community area.</i></p> <p><b>Decision</b> Community Defibrillator, awarded - £500.</p> <p><b>Reason</b> <i>The application demonstrates a link to the Tidworth Community Area Plan, reflecting concerns held in the community area for some time regarding poor ambulance response times.</i></p> <p><b>Youth Initiatives</b></p> <p><b>Decision</b> It was agreed that £70 from Youth initiatives budget would be allocated to Wellington Academy young people for imputing data from community questionnaires towards the development of the community plan.</p>
12	<p><u>Community Grants Scheme 2013-14</u></p> <p>Mary Cullen – Tidworth, Community Area Manager outlined changes to the community area grants scheme for the period 2013/14:</p> <ul style="list-style-type: none"> <li>• There would be an online applications process.</li> <li>• Funds in the forthcoming financial year would be for Capital projects.</li> <li>• There would be a small area board revenue budget.</li> <li>• Funds to support the operation of the Community Area Partnership would continue to be available this year.</li> <li>• All applications for projects over £500 would need to find match funding.</li> <li>• The small grants scheme, for projects costing up to £350 had been abolished.</li> </ul>

	The Chairman thanked Mary Cullen for her update.
13	<u>Date of Next Meeting, Evaluation and Close</u> The next meeting of the Tidworth Area Board will be on Monday 20 May 2013 at Collingbourne Ducis Village Hall.





## 1. Neighbourhood Policing

**Sector Commander** – Inspector Christian Lange

**Team Sgt:** Martin Phipps

### **Tidworth Town**

Beat Manager – PC David Griffith

PCSO – Mike Tryhorn

### **Ludgershall and Rural**

Beat Manager – PC Ivor Noyce

PCSO – Maria Downham

PCSO – Philippa Royston

### **Wellington Academy – Safer Schools Partnership**

PCSO – Aaron Heath

## 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## 3. Performance and Other Local Issues

There will be a few staff changes to the Tidworth area policing team in May and PS Mark Freeman moves to Salisbury to carry out Acting Inspector duties. Mark has been part of the Tidworth team for many years and he will be sadly missed by his team and the community that he has served. Mark will be replaced by PS Martin Phipps who is moving over from Amesbury. Martin is a very experienced neighbourhood policing sergeant.

PCSO Phillipa Royston is also be leaving at the end of May as she has been successful in her application to become a Police Officer. She has worked in the Ludgershall area for several years and is well known by the community. We wish her all the very best for the future.

The crimes levels that have been recorded by Wiltshire Police in the Tidworth area have increased over the past year but crime levels are still lower than those recorded in 2010/11. It is interesting to note that the level of crimes that have been recorded by the MOD police in the area has seen a significant reduction and it is likely that crimes that were being reported to MOD police are now being recorded by Wiltshire Police. I suspect that the crimes taking place in the community area have remained stable over the past year.

Anti-social behaviour has continued to drop with 144 fewer incidents being reported this year compared to the previous year. This represents a reduction of 21%. The Neighbourhood Policing Team has been working hard over the past year to tackle the route causes of anti-social behaviour and this is increasingly meant working with parents of some of the young people to ensure that they take responsibility for the ASB caused by their children.

You may have heard me speak at previous meetings about catalytic converter thefts and also the theft of diesel. These crimes were causing a great deal of problems for this community about 6 months ago. I am pleased to report that, after a great deal of effort by our detective colleagues, a number of offenders will soon be charged with over 70 of these offences which occurred across the whole of the county.

Christian Lange  
Sector Commander for Amesbury and Tidworth



**CRIME & DETECTIONS (April 2012 to April 2013 compared to previous year)**

EL Tidworth NPT	Crime				Detections*	
	12 Months to April 2012	12 Months to April 2013	Volume Change	% Change	12 Months to April 2012	12 Months to April 2013
Victim Based Crime	529	576	+47	+8.9%	26%	22%
Domestic Burglary	15	15	+0	+0.0%	0%	7%
Non Domestic Burglary	54	55	+1	+1.9%	24%	2%
Vehicle Crime	56	53	-3	-5.4%	20%	4%
Criminal Damage & Arson	125	133	+8	+6.4%	30%	21%
Violence Against The Person	144	166	+22	+15.3%	40%	44%
ASB Incidents (YTD)	667	523	-144	-21.6%		
Wiltshire Police are compared against a group of 8 most similar forces.						
* Detections include both Sanction Detections and Local Resolution						

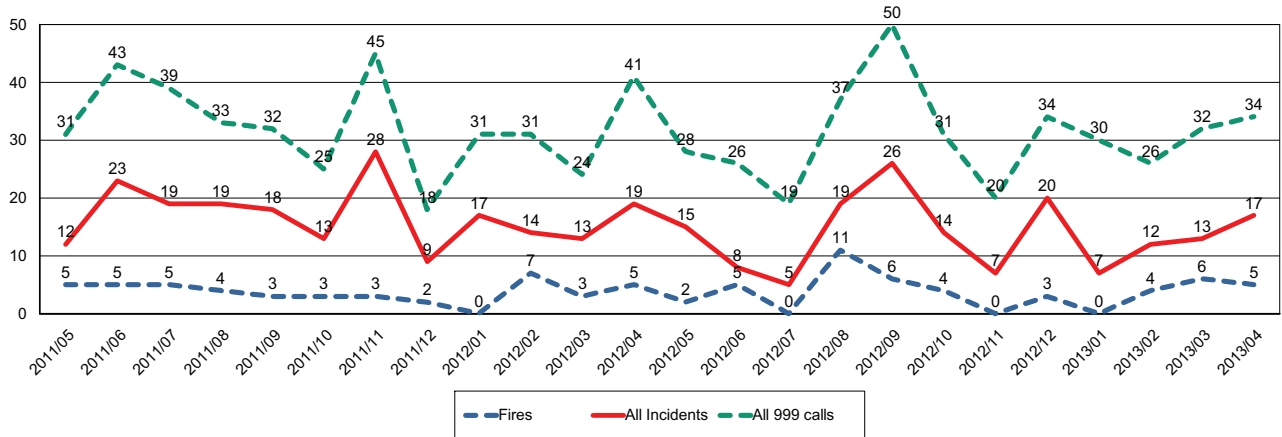




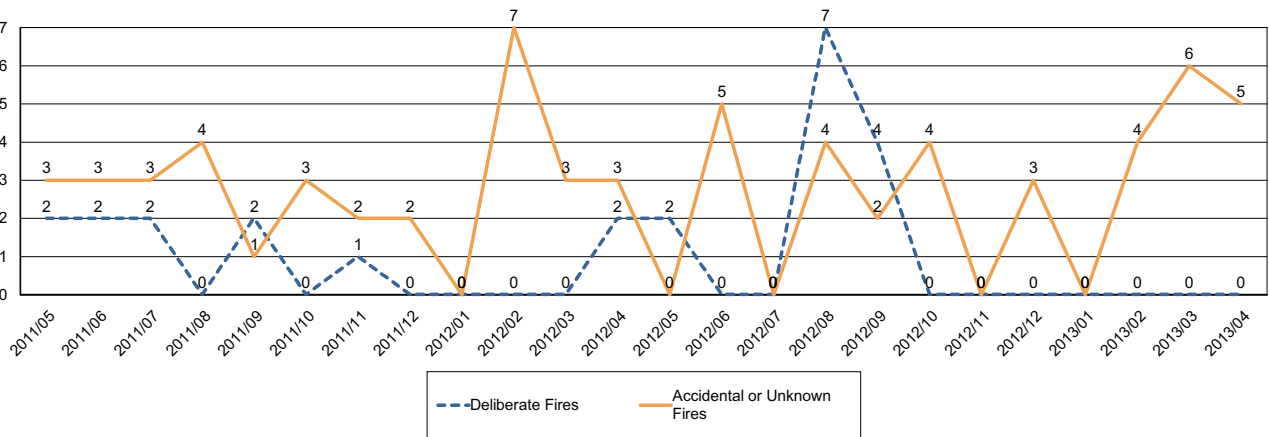
## Report for Tidworth Area Board

The following is an update of Fire and Rescue Service activity up to and including April. It has been prepared using the latest information and is subject to change.

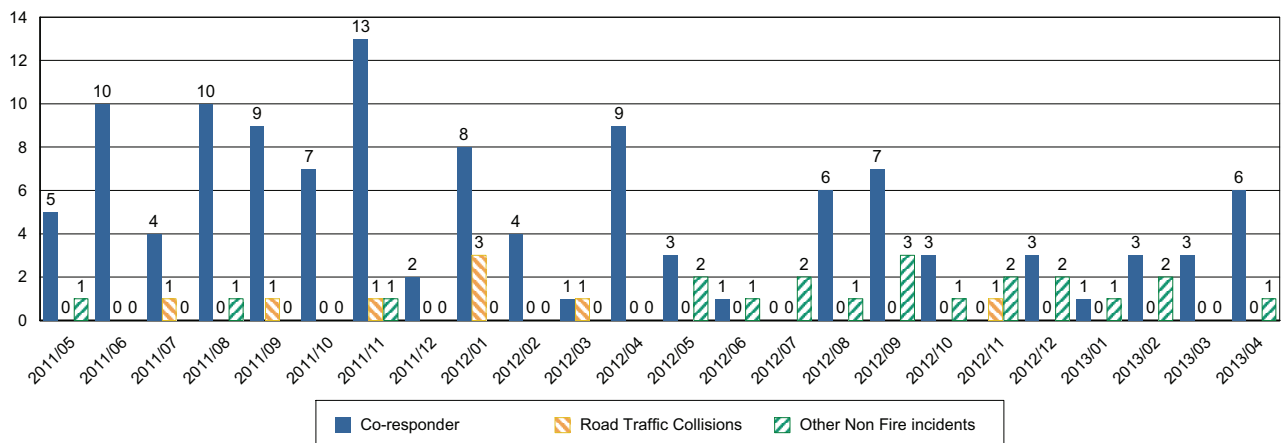
### Incidents and Calls



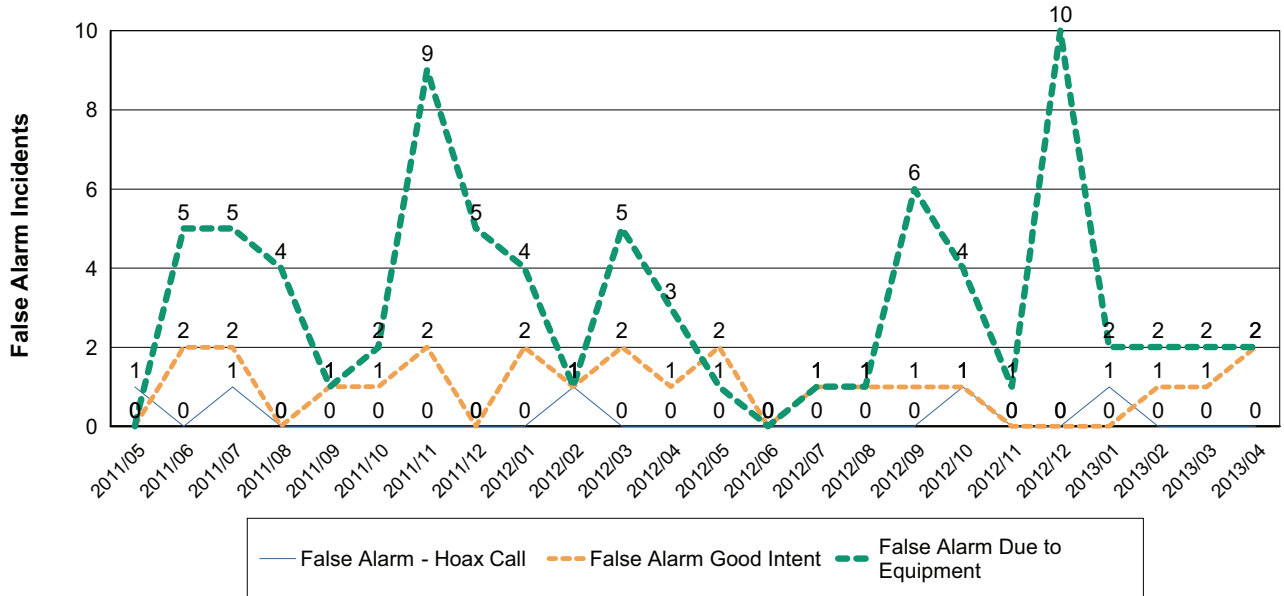
### Fires by Cause



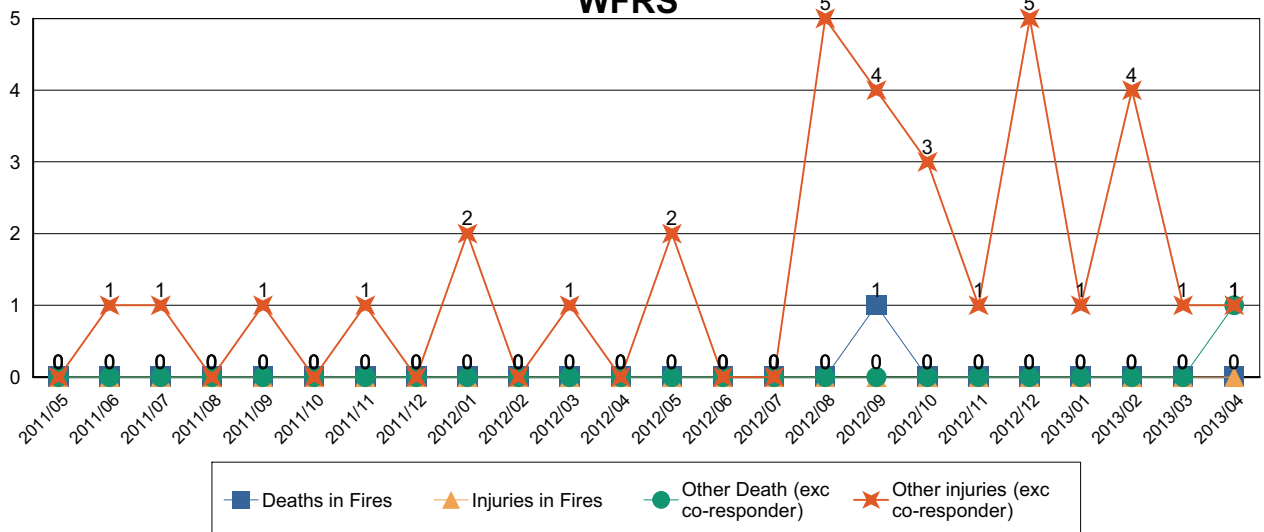
### Non-Fire incidents attended by WFRS



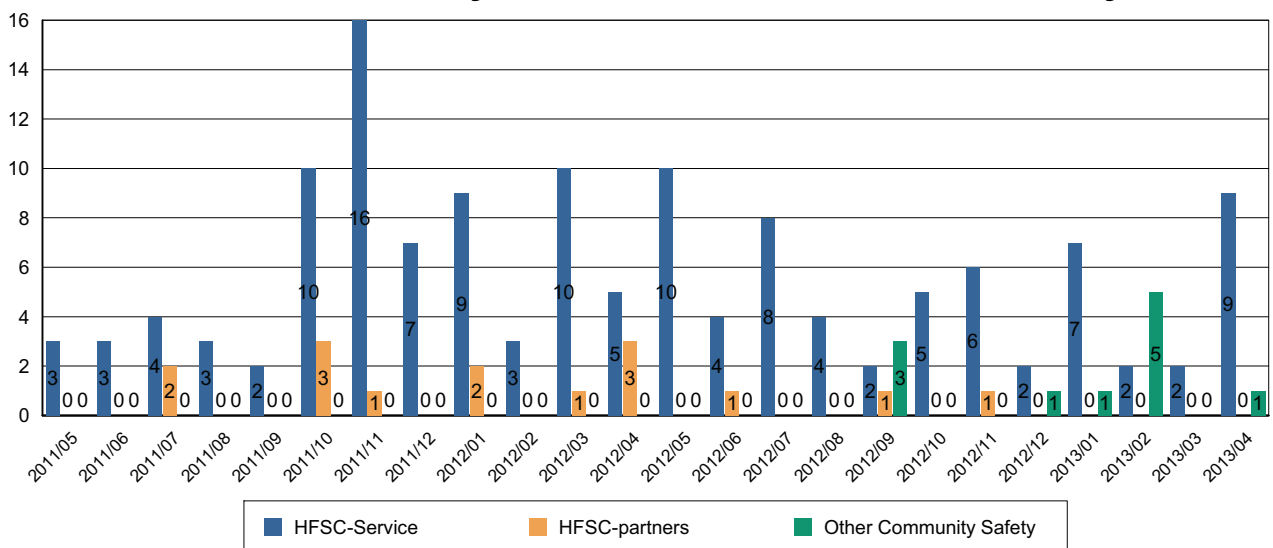
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

## **AREA BOARD UPDATE – MAY 2013**

On 1 April 2013, the GP led Wiltshire Clinical Commissioning Group (CCG) became the statutory body responsible for commissioning local health services for Wiltshire. Wiltshire CCG is passionate about commissioning the highest quality care for our patients as close to their homes as possible - 'The right healthcare, for you, with you, near you'

Our vision will ensure that NHS care in Wiltshire can operate with improved effectiveness. Implicit in this will be greater integration between community services, general practice and working in close partnership with Wiltshire Council.

The vision puts the patient in control whilst ensuring that every opportunity is given for the residents of Wiltshire to improve their health. It's about the CCG working with people in the community, the Local Authority and other organisations to identify and understand patients' requirements so that services can be designed to meet their needs. Key to our approach is that the CCG is clinically led with GPs proactively involved in the decision making as they are in the best place to engage with the local population to help improve health and wellbeing.

As Wiltshire is a relatively dispersed, rural community which naturally divides into three areas of population, our structure incorporates three local groups to gain the collective, specific and local knowledge of general practitioners across the county. The three local groups cover the communities of:

- South Wiltshire – (Sarum Group)
- North and East Wiltshire (NEW Group)
- West Wiltshire (WWYKD Group)

The CCG will commission services for the population of Wiltshire using local information obtained from members of GP practices in each group. The groups will be responsible for ensuring delivery of quality health services from acute and community providers of health services.

We aim to ensure that all our stakeholders are engaged in a meaningful, consistent and timely manner in having a say regarding health services. The feedback we garner will be used to assist in the decision making process for healthcare improvements in Wiltshire.

Our aims are to:

- To make clinically led commissioning a reality in providing local solutions to local needs
- To deliver strategic plans which address the needs of local populations and involve patients, practices and partners
- To address the growing needs of our ageing population, and the mental health and emergency needs of our combined populations
- To encourage and support the whole population in managing and improving their health and wellbeing
- To ensure sustainability of the emerging organisation in delivering cost effective healthcare
- To communicate effectively, staying engaged with all of our patients, partners and stakeholders.

**Our 7 key priorities are:**

- 1 – Staying healthy and preventing ill health
- 2 – Planned care
- 3 – Unplanned care and frail elderly
- 4 – Mental health
- 5 – Long term conditions (inc Dementia)
- 6 – End of life care
- 7 – Community services and integrated care.

Contact:

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## MEDIA STATEMENT

2 May 2013

### **NHS 111**

The NHS 111 service is currently being established across Bath and North East Somerset and Wiltshire, following a 'soft' launch in February. This means that a test period is now underway in order to identify problems and rectify them before the service goes fully live.

"Performance is continuing to improve, but we know that some patients and providers are still experiencing some problems with getting through to the service as well as delays in receiving treatment particularly during busy weekend periods," said Dr Simon Douglass, Clinical Accountable Officer for BaNES Clinical Commissioning Group. "We'd like to apologise for this and reassure patients that we are continuing to work with our NHS 111 provider, Harmoni, to resolve the remaining issues before the service is launched in full. We have seen a reduction in the number of 999 ambulances dispatched by the NHS 111 service, and an encouraging improvement in the number of these ambulance call outs that result in patients requiring transfer to hospital or another service."

Wiltshire and B&NES CCGs have decided to defer the full launch of NHS 111 until all such issues are resolved. Both CCGs and Harmoni are committed to providing a safe and high quality NHS 111 service and contingency plans, involving the established local out-of-hours GP service for patients, have been in place throughout this period.

NHS England supports the CCGs' decision and is working alongside them to ensure that the service meets national requirements.

When fully launched, NHS 111 will be a free to call service, available 24 hours a day, 365 days a year. It will act as a one stop shop for patients if their healthcare need is urgent, but not a 999 emergency.

**-END-**

#### **Contact details for further information:**

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The right healthcare, for you, with you, near you

